



<p>5.2</p>	<p>C Warwick to find out when C Lloyd's Annual Report is due in to SNH (and then add on to work programme)</p> <p>05/06 programme:  2.3 Amend to minimum to 15 days, may need to increase if a priority  3.2 C Lloyd attends all sub groups meetings, 2/3 per year for each sub group  5.3 C Lloyd to suggest at LBAP network meeting if advice on funding could be done nationally  C4U – suggest for implementation group  6.2 Increase to 5 and revisit in next quarter. Increase may be needed due to new Biodiversity Duty  8 BARS Unclear at moment when individual organisations will report or whether it will all be done through LBAPs. D Flint/C Lloyd to discuss whether the initial information to be included on BARS could be done by admin support.  10 Holidays – public holidays not included</p> <p>5.3 Work programme will need to be continually monitored and C Lloyd needs to be strict on taking on any extra work as there is no room for contingencies at the moment.</p> <p>5.4 Priorities from the programme are: BARS and SITA funding if it goes ahead this year (through sub groups)</p> <p>5.5 C Warwick to meet individually with C Lloyd to get up to date and possibly attend one of the sub group meetings.</p>	
<p>6</p>	<p><b>Finance and Funding</b></p> <p>6.1 D Flint distributed monitoring report for March 05.  £890 is Forestry Commission money which hopefully we will not require to hand back  £415 Woodland - could use for Heritage Tree management Seminar or as a bursary towards it. Suggest we pay half for 2 Tree Wardens to attend if they agree to disseminate to rest of them afterwards. C Lloyd to ask Syd House if acceptable.  £1,600 IT, this figure may be less  Agreed C Lloyd to purchase memory stick (approx £20)  D Flint to chase up computer for C Lloyd (not all equipment/e-mail connection in place yet).  £180 for books, DF to query this  £3428 and £890 not spent – DF/CL to check if this is committed. If not, earmark for salary increase for future years  Agreed that £100 can be paid for computer repair to C Lloyds previous computer (nothing paid towards it so far)  7 x £100 to be carried forward to next year</p>	<p>CL</p> <p>CL  DF  DF  DF/CL</p> <p>CL</p>
<p>6.2</p>	<p>SITA  MP discussed letter (copy attached)  M Price/C Lloyd recently met with SITA and we have received a letter from them confirming that they will provide funding support of £100,000 per annum over the next three years for biodiversity in Tayside with the proviso that £10,200 must be match funded for each year (this must be given in advance before we receive any payments).</p> <p>6.3 5% fee from Perth Quality of Life Trust for processing applications.  Projects have to be within a 10 mile radius of a landfill site (or a closed landfill site).  D Flint to provide map showing these sites.  M Price agreed to write to all Tayside Biodiversity Partners and Community Planning Partnerships asking for their support to raise the £10,200 per annum. The next SITA Environmental Trust Board meeting is on 17 May and we would like to have this sourced by then.</p> <p>6.4 Include in letter: the fact that it leverages a lot of money, there is a duty under the new Nature Conservation (Scotland) Act 2004, this is an opportunity for community planning partnerships, able to fund for this year and preferably for the following 2 years.</p>	<p>DF</p> <p>MP</p>

6.5	P Coutts/D Flint to send MP/AP community planning addresses.	PC/DF
6.6	PC to send all management team copy of last application to SNH re landfill tax. Because of deadline, get this year's funding confirmed and then do for the next 2 years. Include the Chair of Tayside NHS on the letter. D Flint to send website link for PQLT Annual Report to C Warwick C Warwick agreed to discuss with Phill Gaskell, SNH. Is there a way round getting extra support for C Lloyd by setting up a project officer as a project.?	PC
6.7	Add to Agenda for next management meeting, how we deliver above.	
7	<b>AOCB</b> None	
8	<b>Next meeting</b> Monday 13 June at 10am, Perth College (P Coutts on holiday, will try and get Stewart Roberts to attend in her absence) – subsequently rearranged for 8 June, Perth College	